

### Q&A on application for "Qatar Friendship Fund" (Vol.2)

Item	No.	Question	Answer
1. Goal of the "Qatar Friendship Fund"		n/a	
2. Projects and implementing entities eligible for financial assistance		n/a	
2.1 Requirements of projects eligible for financial assistance	2-1-1	Is a project eligible for financial assistance if it involves with two areas, "child education" and "fisheries"?	Yes, it is eligible. However, please decide on which area your proposed project focuses more and select suitable area.
	2-1-2	Is a project eligible for financial assistance if its primary activity is to conduct "research, study and educational activities"?	The point is whether a project meets the evaluation criteria, such as "large contribution to the reconstruction". In general, a project in research and study phase is not greatly expected to contribute to the reconstruction, but it really depends on the contents of the project.
	2-1-3	A condition for application says that a project must be launched in 2013 and completed by no later than December 2014. Does it mean a project can be applied as the two-year project from the start?	To be eligible for financial assistance, a project is required to complete by no later than December 2014. As long as a project meets this condition, it is okay. However, the sustainability of a project is also required after the completion of financial assistance.
	2-1-4	A condition for application says that a "project must be implemented with the financial assistance from this Fund only". Is a project eligible for receiving other financial assistance for a part of facility construction?	For construction of a facility, it is required to clearly define the range of receiving financial assistance of this Fund (such as a building is separately built).
2.2 Requirements of implementing entities eligible for financial assistance	2-2-1	Is it okay if the project implementation organization takes the form of a consortium?	A project can be cosponsored by a consortium. Please be sure to clarify the "primary proponent" who will be responsible for the overall project implementation.
	2-2-2	Is a private company able to become a co-proponent?	It is as described in the "Proposal Guidelines: Requirements of implementing entities eligible for financial assistance".
3. Expected amount of financial assistance		n/a	
4. Confirmations for applications		n/a	
5. Selection of eligible projects for financial assistance		n/a	
6. Evaluation Criteria		n/a	
7. Application Method		n/a	
8. Schedule for submission of required documents for application		n/a	
9. Responsibilities of implementing entities eligible for financial assistance		n/a	
10. Preparation for forms for application	10-1	In "I. General Information of the Proposed Project" in Form 2A, you say "Describe the back ground of the project location, content of the project and its contribution to the reconstruction within 500 words in total". Does it mean that applicants may write 500 words each for A) background of the project location, B) content of the project, and C) its contribution to the reconstruction?	No. Please describe A), B) and C) within 500 words in total.
	10-2	Is it possible to submit attachment, such as graphic charts, in PowerPoint?	In principle, please fill out the Form 2A. If you wish to use other electric file such as PowerPoint, it is possible to attach a detailed project plan at the end of Form 2A as "Project Reference Material", as described in "II. Detail of the Proposed Project".

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10. Preparation for forms for application	10-3	Although we are now planning to build new facilities, it is impossible to get a detailed cost estimate at this time. Is it acceptable to describe the approximate cost utilizing a similar case?	At the time of submission of project proposals, approximate estimate is acceptable. However, at the time of selection of projects eligible for financial assistance and conclusion of contract, the amount of assistance should be determined. By then, it is necessary to submit the detailed estimate. Regarding the detailed estimate, a third-party body will evaluate prior to the conclusion of the contract whether or not the estimate is appropriate .
	10-4	If a co-proponent can be a private company in a proposed project, what do you mean by "the accounting regulations to be attached to the required documents for application"?	It means the rules of accounting procedures that have been developed by each organization based on the accounting standard. Although the QFF office requests proponents to submit the accounting regulations, proponents may decide whether or not to submit.
	10-5	If a proposed project covers not only the three prefectures affected by the earthquake but also other areas, is it necessary to obtain letters of recommendation from the three prefectures or all prefectures where the proposed project is conducted? Or, is it enough to obtain a letter of recommendation from the one prefecture that will play a central part in the project?	Please submit the letter of recommendation obtained from the municipality that is necessary for ensuring the feasibility of the proposed project. (Proponents may decide whether to obtain a letter of recommendation from more than one prefecture or the one prefecture that will play a central part in the project.)
	10-6	It takes a lot of time to obtain a letter of recommendation from all the related municipalities inside and outside the prefecture because each municipality is now involved in the reconstruction-related activities. Is it possible to select some municipalities among them and obtain their letters of recommendation?	Please submit the letter of recommendation obtained from the municipalities that are necessary for ensuring the feasibility of the proposed project. Each proponent should individually consider about this matter.
	10-7	In some cases (such as the local assembly's decision is required, the contents of assistance is not yet decided as of this moment, etc.), it may be difficult to describe the specific information about the expected assistance from a municipality. To what extent should we describe?	Please provide information, to the extent possible at this moment. Basically, each proponent should individually consider about this matter.
	10-8	Regarding the signature and seal required for the letter of recommendation from a municipality, does it have to be a chief's signature and seal?	Please submit the letter of recommendation at the level that you can submit. We will further determine and evaluate the feasibility of a project through confirming the contents of proposal and conducting hearings.
11. Others	11-1	n/a	